

TUGGERAH LAKES U3A INC. ~~ ATTENDANCE SHEET ~~ COURSETERM 2018

Sign or initial in column for attendance; **A**: apology; or **X** absent and **✓** when \$2 paid; NP when not paid

↓ NAMES	DATES →								
Expenses: tea, biscuits, etc									
Expenses: photocopying, other									
TOTAL – cash in hand									

Visitor details on back of page (name, address, phone, email)